



# Sandringham School

'Everybody can be Somebody'

Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D., F.R.S.A.**

Deputy Headteacher: **Fergal Moane, B.Sc. (Hons), M.A.**

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Dear Parent/Carer,

## Christmas Lunch – Tuesday 18<sup>th</sup> and Wednesday 19<sup>th</sup> December

We will be holding this year's lunch over two days on Tuesday 18<sup>th</sup> and Wednesday 19<sup>th</sup> December from 12.15pm onwards. The price of the lunch will be £3.65. The lunch will be served to **Years 7-8 and Year 12 on Tuesday December 18<sup>th</sup> and Years 9-11 and Year 13 on Wednesday December 19<sup>th</sup>.**

**There will be no other food available from the canteen at lunchtime on these days so students will either need to purchase their lunch at break, make a purchase from the kiosk or bring a packed lunch.** D10/D11 will be available for dining for those that are not having the Christmas lunch.

All payments need to be made via ParentPay. If you have not yet activated your ParentPay ID or have forgotten your password then please contact the Finance Office. If you do not have access to the internet then please contact the finance office who can help organise your purchase of the lunch. **There are two options on ParentPay (meat and vegetarian) so please ensure that you select the correct option for your child.**

**The closing date for payments is Monday 10<sup>th</sup> December. Please note that payments cannot be accepted after this date as the final catering order has to be placed the following day. If payment is not received by Monday 10<sup>th</sup> December, your son/daughter will need to make alternative arrangements for their lunch on these days.**

If your son/daughter is eligible for free school meals, he/she will automatically be allocated a meal unless you inform us otherwise. No payment is required. However, you will need to inform us in writing by Monday 10<sup>th</sup> December if your son/daughter requires a vegetarian option.

All students will be able to check that their payment for lunch has been received by looking at the list on the notice board by the canteen entrance, which will be updated regularly. The Christmas meal is ordered in quantities to meet demand and therefore, regretfully, we will be unable to provide a refund if your son/daughter is absent on 18<sup>th</sup>/19<sup>th</sup> December.

Please do not hesitate to contact the Finance Office or email [finance@sandringham.herts.sch.uk](mailto:finance@sandringham.herts.sch.uk) should you have any queries. Please find the menu attached.

Yours sincerely,

Julia Shaw  
Business Manager



Artsmark  
Platinum Award  
Awarded by Arts  
Council England





**Christmas Lunch 2018**  
**Tuesday 18<sup>th</sup> and Wednesday 19<sup>th</sup> December**  
**Cost £3.65**

**Our Menu**

Roast breast of turkey  
with all the trimmings

Or

Roasted vegetable and goats cheese wellington  
served with  
classic crunchy roast potatoes, carrots with peas and button  
brussel sprouts

Chocolate fudge cake

Tickets to be purchased via Parent Pay.

