



# Sandringham School

'Everybody can be Somebody'

Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D., F.R.S.A.**

Deputy Headteacher: **Fergal Moane, B.Sc. (Hons), M.A.**

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Dear Parent/Carer,

## Year 11 Parent Teacher Consultation Evening

We are pleased to invite you to this consultation evening on **Wednesday 9<sup>th</sup> January**, from 4.30pm to 7.30pm, where you will have the opportunity to discuss your son/daughter's progress with their subject teachers. Please bring with you your son/daughter's school report and trial exam results sheet to the evening. Trial exam results will be issued on Tuesday 8<sup>th</sup> January.

After a successful trial for Year 7 last year, this year's appointments will be made via My Child at School and will open at **8pm on Tuesday 11<sup>th</sup> December**, and close at **9am on Tuesday 18<sup>th</sup> December**. You may find that some teachers have pre-requested an appointment with you. Otherwise, please be mindful that there are a finite number of 5 minute appointments. If your child has more than one teacher for a subject, then further guidance will be sent out to identify which teacher you should book to see. You will be sent a reminder of your username and password via a separate email.

If you fail to secure an appointment on the evening with a teacher you particularly need to see, please contact them at school after the consultation evening to discuss your son/daughter's performance.

A representative of the Learning Support Faculty will be also available from 4.30 to 6.00pm to discuss and review targets should you wish to make an appointment.

We look forward to seeing you on Wednesday 9<sup>th</sup> January.

Yours sincerely,

Aimee Malherbe  
Performance Director: Year 11



Artsmark  
Platinum Award  
Awarded by Arts  
Council England

